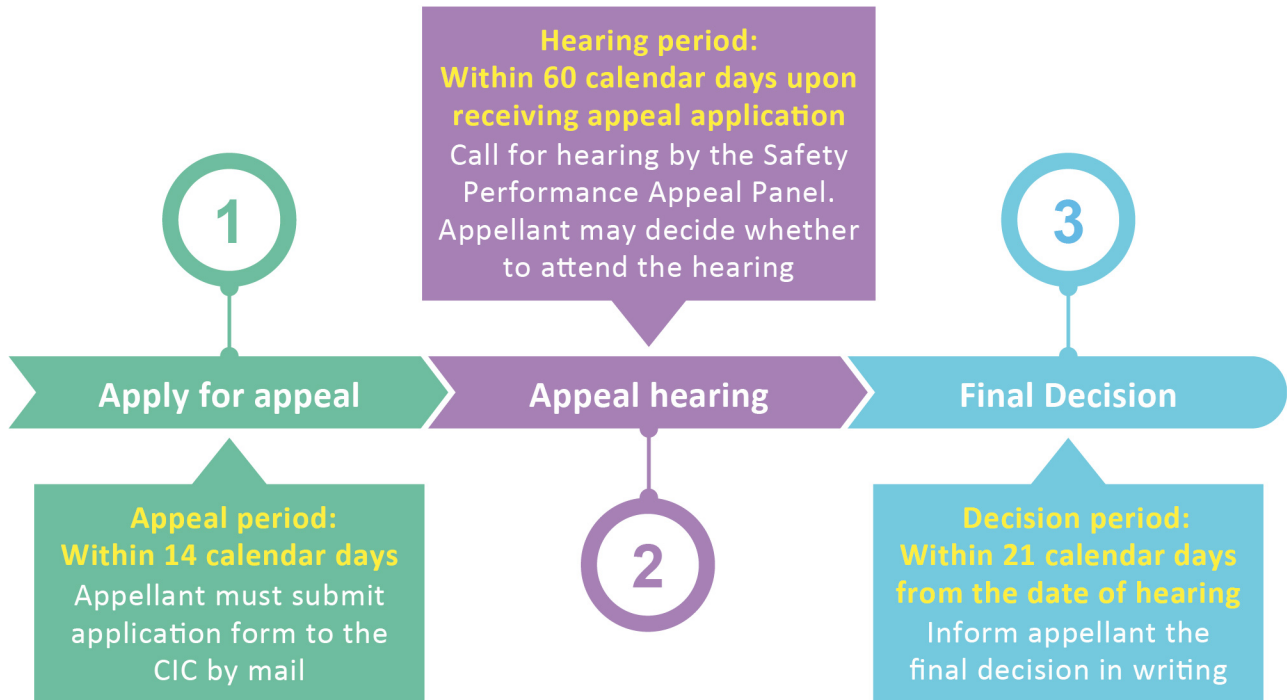


Appeal Mechanism

- 1.1 If Frontline Personnel have any comments on their safety performance records, they should first consult and confirm with the Rating Staff and the Project-In-Charge.
- 1.2 After consultation, if there are still comments on their safety performance records, an appeal application can be submitted to the CIC by mail. The application procedures are as follows:



- 1.3 Upon receiving the appeal application, the CIC will convene a Safety Performance Appeal Panel to handle the case. The panel consists of members from the Committee on Construction Safety and its sub-committees or persons appointed by the Chairman of the Committee on Construction Safety (A total of one chairperson and two members). All members of the Appeal Panel must not be involved in any records related to the appeal case.
- 1.4 Any safety performance records under appeal will remain on the platform until the appeal process is completed.
- 1.5 The Safety Performance Appeal Panel may maintain or rectify the safety performance records under appeal. The decision will take effect on the date specified by the Appeal Panel. If the appeal is successful, the system will update the safety performance demerit record and score.
- 1.6 The Safety Performance Appeal Panel must notify the appellant of its decision in writing within 21 calendar days from the date of the hearing. The decision is considered final.
- 1.7 The appeal period for each safety performance record is within 14 calendar days, starting from the record date, and each record can only be appealed once.
- 1.8 Frontline Personnel can download the “Appeal Application Form for Frontline Personnel Safety Performance Recording Scheme” from the Scheme’s website.